

Visiting Student Researcher Information Guide 2020-21

Before Arrival at Dalhousie

1) *Immigration*

Upon receiving your letter of acceptance from Dalhousie University and immigration information from the International Centre –International Student Advisor, apply for the immigration documents you need at the nearest Canadian Consulate in your home country. For a complete listing please visit

<http://www.cic.gc.ca/english/information/offices/apply-where.asp>

Depending on your nationality, you may also require a TRV or eTA. To determine if you need one of these permits, please visit

<http://www.cic.gc.ca/english/visit/visas.asp>

(If applicable) Once your study/work application is accepted, you will receive a letter of introduction advising of the Visa office's decision. In some cases, a TRV will also be included in your passport enclosed with this letter. Keep this letter and present it to the Immigration office or agent upon arriving in Canada. A permit (study or work) will be given to you at the airport.

2) *Dalhousie University Identification Number*

You will be sent a letter by email (pdf) from the Dalhousie University Registrar's Office confirming your visit to Dalhousie and your Dalhousie identification number beginning B00..... Please keep this letter in order to obtain your Dal ID card.

3) *Understand your International Health Insurance*

All international visiting researchers at Dalhousie are required to have comprehensive health insurance. Researchers arriving at the start of each term (May, Sept or Jan) are automatically enrolled in the DSU international health insurance plan when registered. The fees are applied directly to your account for this plan.

If you already have your own private insurance and do not wish to be covered by the DSU International Student Health Plan, you must contact the Dalhousie Student Union-DSU Health Plan office to determine if you are eligible to opt out. You will need to have documented proof of equivalent health care coverage (minimum \$2 million) in order to opt out. You are encouraged to begin the opt-out process as soon as you arrive on campus.

Please contact the DSU Health Plan Office for more information on how to request an opt out or pay for your health insurance <https://dsu.ca/healthplan>

Unless suitable alternative coverage has been arranged, Student Accounts will hold the researcher liable for the full cost of the International Student Health Insurance Plan (cost varies depending upon term).

****Medications****

It's a good idea to bring a copy of your medical records for yourself. If you have a chronic medical condition, get your physician to write a short medical history (preferably in English) for your new doctor in Canada.

Bring records (including the dates) of any immunizations and tests you have had done. If you use traditional medicines or special herbal remedies on a regular basis, you may want to bring enough to last your stay. Before you do, however, check with the nearest Canadian consulate, visa office, or the [Canada Border Services Agency](#) about any import restrictions on these substances.

If you bring medications, make sure they are in the original packaging and are accompanied by a prescription from your physician.

4) *Bring the Essentials*

Know what you need during your time at Dalhousie University and find out what you're allowed to bring into Canada.

For more information, visit the [Canada Border Services Agency website](#) or phone the automated telephone line at 1-204-983-3500 or 1-506-636-5064 from outside Canada, 1-800-461-9999 from within Canada or 1-866-335-3237 (TTY within Canada for those with hearing or speech impairments).

5) *Canadian Money*

Bring some Canadian money with you (@\$100.00 CAD) or have it exchanged at the airport. It will help pay for transportation costs or other unexpected expenses.

6) *Temporary Accommodations*

It is your responsibility to secure suitable accommodation while at Dalhousie University. If you need to find a place to stay for the first few weeks in Halifax, the Off Campus Living and Dalhousie International Student Housing-DISH websites below may help.

<http://icdal.ca/> and http://www.dal.ca/campus_life/residence_housing/off-campus-living.html

On Arrival at Dalhousie

7) **Arriving at Halifax Airport**

Flying into Halifax, you will arrive through the Halifax Stanfield International Airport. The airport is easy to navigate and located approximately 30 minutes from downtown Halifax. Truro is approximately 45mins from the Airport.

Airport transportation

1) (Halifax only) Bus---Metro Transit operates its MetroX service from downtown to Halifax Stanfield International Airport. The #320 bus operates every 30 minutes during peak morning (6 am to 9 am) and afternoon (3 pm to 6 pm) times. The regular schedule departs every 60 minutes. Fares are \$3.25 for adults/students and \$2.50 for children/seniors. Please note schedule and cost is subject to change.

2) Taxi--Taxi and limousine services are available curbside in the arrivals area for all arriving flights. A one-way trip to Halifax city centre is approximately \$56.00 (Canadian) by taxi or limousine. Please note schedule and cost is subject to change.

Taxi service to Truro from the Airport is approximately \$115.00 CAD

8) **Check-in with you Host Faculty member/ Department once your arrival.** It is recommended to book an appointment with your host faculty member.

9) **Registration:**

Graduate

- Halifax Campus-Visiting Graduate student researchers, please visit the Faculty of Graduate Studies Office to ensure your registration is complete. The Faculty of Graduate Studies Office is located on the 3rd floor of the Henry Hicks Academic Administration Building, Room 314. Telephone: 902-494-2485, Email: graduate.studies@dal.ca
Truro/Agricultural Campus Visiting Graduate student researchers please check in with Mark Mason at the Student Success Centre located in the Dairy Building. Email: markmason@dal.ca or call 902- 902-893-6672

Undergraduate

- Halifax Campus Visiting Undergraduate student researchers, please visit the Registrar's Office to ensure your registration is complete. The Registrar's Office (Halifax Campus) is located on the main floor of the Henry Hicks

Academic Administration Building, Telephone: 902-494-2450, Email:
admission@dal.ca

- Truro/Agricultural Campus Enrolment Services Centre 2nd floor, Cumming Hall, 62 Cumming Drive. Telephone: 1 (888) 700-6722 Email: enrolment.services@dal.ca

10) Check-In with DSU Health Plan Office

Upon arrival apply to opt out of International Health Plan if applicable or if you remain on the plan obtain your Health Insurance card from the DSU Health Plan website Office locations:

- Halifax-Student Union Building, 3rd floor, Room 344
<https://dsu.ca/healthplan> Phone: (902) 494-2850, Email: dsuhealth@dal.ca
- Agricultural/Truro- MacRae Library, 2nd Floor Room 226, Phone: 902-893-4904, Email: dsuhealth@dal.ca

11) Payment of Dalhousie Incidental Fees

Visiting researchers who are registered as Visiting Student researchers at Dalhousie are liable for incidental fees. Although the researchers are registered as full-time students at Dal, they will be assessed only the part-time incidental fee of approximately \$130 per term (or part thereof). **Please note fees are subject to change.**

Payments are made immediately upon arrival at the Student Accounts office. For location, payment and contact information, please visit <http://dal.ca/studentaccounts>

12) Other Procedures

- a. DalCard: All visiting researchers must obtain a university identification card-DalCard. After completing registration, researcher should proceed to the DalCard Office with his/her Banner ID (letter) and identification (i.e. passport) to receive a DalCard. For location and office hours please visit,
http://www.dal.ca/campus_life/student_services/Dalcard.html
- b. Library Services: Researcher's DalCard should allow full access and borrowing privileges across the Dalhousie library system.
- c. Computing Services: Researcher's supervisor or a designate should advise the researcher on how to obtain a NetID and password (via

<https://wa.its.dal.ca/newuser/>), in order to access Dal Computing Services.

- 13)** *Halifax Campus* Meet with the International Student Advisor at the International Centre. To schedule an appointment, call 902-494-1566 or email at international.centre@dal.ca
- Truro/ Agricultural Campus* Meet with Mark Mason at the Student Success Centre located in the Dairy Building. Email: markmason@dal.ca or call 902- 902-893-6672

Campus Map <https://www.dal.ca/campus-maps/maps.html>

Filename: VG Information Guide 2020-21.doc
Directory: /Users/dalhousieuniversity/Downloads
Template: /Users/dalhousieuniversity/Library/Group
Containers/UBF8T346G9.Office/User
Content.localized/Templates.localized/Normal.dotm
Title: Graduate Student Exchange Program: Administrative Process
Subject:
Author: jegallan
Keywords:
Comments:
Creation Date: 1/23/20 2:30:00 PM
Change Number: 2
Last Saved On: 1/23/20 2:30:00 PM
Last Saved By: Jeffrey Lawton
Total Editing Time: 0 Minutes
Last Printed On: 1/23/20 2:30:00 PM
As of Last Complete Printing
Number of Pages: 5
Number of Words: 1,231
Number of Characters: 8,365 (approx.)